

NATIONAL UNIVERSITY OF LESOTHO



Internal Advertisement

(re-advertisement)

PRO-VICE-CHANCELLOR: POST # 0510

The National University of Lesotho seeks to appoint a qualified candidate for the position of Pro-Vice-Chancellor. Applicants who made submissions in response to the call for applications for the deadline of the 29th March 2019 are not expected to re-apply.

Position:	Pro-Vice-Chancellor
Department:	Academic Administration
Responsible to:	Vice-Chancellor
Location:	National University of Lesotho (Roma)
Responsible for:	Faculty Deans, Directors of Institutes and Centres.
1. QUALIFICATIONS	
1.1 Educational Background and Experience:	
A distinguished academic record of international significance at the level of PhD with at least five (5) years extensive managerial and administrative experience in Higher Education Institutions or comparable organizations.	
A member of the teaching and research staff in the rank of Professor or Associate Professor level is preferred.	
2. OTHER NECESSARY KNOWLEDGE AND EXPERTISE	
2.1 Knowledge, Skills and Abilities:	
a) Extensive senior level experience in policy development and implementation, leadership and management at departmental level;	
b) Appreciation and understanding of the issues and needs of higher education in the 21 st century;	
c) Ability to think strategically, manage multiple and complex tasks and broker consensus at various levels;	
d) Proven communication skills, attention to detail and proficient managerial skills;	
e) Ability to work collaboratively with various constituencies as a team player;	

- f) Experience in managing human resources, setting goals and objectives, and monitoring and evaluating performance for success;
- g) Ability to identify and use data for effective decision-making;
- h) Commitment to quality education in teaching, research and community service;
- i) Resourcefulness and innovativeness in solving academic related problems and issues;
- j) Commitment to students, assuring that they have the best education for future success.

2.2 Additional Requirements with Added Advantage

Candidates with the following requirements shall have an added advantage:

- a) Experience in leadership and management at the Faculty, Institute or other senior level position at an institution of higher learning;
- b) Evidence of leading the development of graduate education and research at an institution of higher learning;
- c) Resource mobilization skills;
- d) Capacity to operate as change agent to enhance NUL's competitive urge.

3. PURPOSE OF THE JOB

The purpose of this position is to lead the academic and research programmes in line with the University's Strategic Goals and Objectives.

4. JOB SUMMARY

The incumbent will be expected to attend to the following duties; provide strong and innovative leadership to the academic enterprise, design strategies and mechanisms to create a research culture, providing strategic direction to institutional research initiatives, design strategies for enhancing the resources of the institution through academic initiatives, including but not limited to professional development programmes, design strategies for enhancing the resources of the institution through academic initiatives, including but not limited to professional development programmes, ensure continuing professional development of the teaching and research staff through professional development opportunities both on and off campus, oversee the development and advancement of library and information services, implement performance management system in academia and assume additional tasks as assigned by the Vice-Chancellor, and act as Vice-Chancellor when the post is vacant and/or in the absence of the Vice Chancellor.

APPLICATION PROCEDURE

Interested candidates should submit their applications electronically to registrar@nul.ls on or before **16:30hrs on Tuesday the 23rd April, 2019**. Alternatively hard copies of applications may be delivered to the Secretary of the Joint Committee of Council and Senate, C/O Office of the Registrar, NUL, Roma.

Submissions should include a motivation letter not exceeding 600 words, a detailed curriculum vitae, certified copies of academic certificates and identity documents, names and contacts of three referees, with at least one from an institution of higher learning, the current or most recent employer.

Applicants must ensure that their referees submit **signed** reference letters directly to NUL. Both the application and reference letters should be sent directly to the Registrar as shown above.

For detailed job descriptions, interested candidates may refer to the NUL website at www.nul.ls.

For further clarifications, please contact the Registrar at; +266 22 340 601 or +266 22 340 264.