

# NATIONAL UNIVERSITY OF LESOTHO



## Re-advertisement

The National University of Lesotho invites applications from suitably qualified candidates for the position of Vice-Chancellor. Applicants who made submission for the deadline of the 29<sup>th</sup> March 2019 are not expected to re-apply.

<b>Position:</b>	<b>Vice Chancellor</b>
<b>Department:</b>	Administration
<b>Responsible to:</b>	Council
<b>Location:</b>	National University of Lesotho (Roma)
<b>Responsible for:</b>	Pro-Vice-Chancellor, Registrar, Bursar, University Librarian, Director Human Resources, Director Campus Services, Director Student Affairs, Director Legal Services, Director Security and Safety, Director Communications and Marketing.
<b>1. QUALIFICATIONS</b>	
<b>1.1 Educational Background and Experience:</b>	
<p>A distinguished academic record of international significance at the level of PhD coupled with at least five (5) years extensive managerial and administrative experience in Higher Education Institutions or comparable organizations.</p> <p>Attainment of the rank of professor or associate professor is required.</p>	
<b>2. OTHER NECESSARY KNOWLEDGE AND/OR EXPERTISE</b>	
<b>2.1 Knowledge, Skills and Abilities:</b>	
<ul style="list-style-type: none"><li>a) Experience in transforming a major organization and developing a unique vision to which colleagues enthusiastically subscribe;</li><li>b) Experience in organizational design, restructuring and transformation of organizational processes;</li><li>c) Strong appreciation of emerging global trends in higher education;</li><li>d) The ability to represent the University effectively in its dealings with Government, International agencies and other external stakeholders;</li><li>e) A track record of success in fund raising;</li><li>f) Ability to take a long-term and strategic view and entertain a wide range of possibilities in developing and implementing strategic plans;</li><li>g) Ability to assess market trends in Higher Education and devise a strategic direction to take the University forward.</li></ul>	

### 3. PURPOSE OF THE JOB

The Vice-Chancellor is the academic and Chief Accounting Officer of the University, and has an overall responsibility and accountability for the effective and efficient management and leadership of the University in line with its policies, goals and objectives, financial leadership that enables the University to accomplish its mission and to uphold its core values.

### 4. JOB SUMMARY

The incumbent will be responsible for the following tasks; provide strategic leadership and direction in the academic, administrative and financial management of the university, promote and safe guard the international and national academic status and credibility of the University, advance, coordinate and implement the overall University strategies and policies, ensure development, review and implementation of NUL strategies, manage, administer and execute functions, provide academic leadership that aims to attain the University Vision, Mission, Goals and Objectives, chair and participate in all activities of the NUL statutory bodies and implement performance management system for administration team.

### APPLICATION PROCEDURE

Interested candidates should submit their applications electronically to [registrar@nul.ls](mailto:registrar@nul.ls) on or before **16:30hrs on Tuesday the 23<sup>rd</sup> April, 2019**. Alternatively hard copies of applications may be delivered to the Secretary of the Joint Committee of Council and Senate, C/O Office of the Registrar, NUL, Roma.

Submissions should include a motivation letter not exceeding 600 words, a detailed curriculum vitae, certified copies of academic certificates and identity documents, names and contacts of three referees, with at least one from an institution of higher learning, the current or most recent employer.

Applicants must ensure that their referees submit **signed** reference letters directly to NUL. Both the application and reference letters should be sent directly to the Registrar as shown above.

For detailed job descriptions, interested candidates may refer to the NUL website at [www.nul.ls](http://www.nul.ls) .

**For further clarifications, please contact the Registrar at; +266 22 340 601 or +266 22 340 264.**